

Work-Life Balance Workshop

Free Yourself from CLUTTER

Transform your home, office and life!



Facilitator - Carol Posener, Director of Get Organised® – Home and Business Services, is the pioneer of the Professional Organising Industry in Australia and author of “Get Organised – A Practical Guide to Organising Your Home and Office” and eBook – “Get Organised in Your Home-Office” and has over 15 years experience in this industry.

SIMPLIFY YOUR LIFE LEARN HOW TO GET ORGANISED

You will learn...

- What is clutter and how it affects us
- How much time, money and energy you waste in staying disorganised
- A creative way to create a TO DO LIST
- The 8 Steps to clearing clutter blockages
- How to control paper - once and for all
- How to choose storage products for every situation Plus see our ‘Top 5’ favourite storage products
- How to maintain your life & possessions to keep your life organised

The Benefits You Will Gain...

- create new possibilities in your life
- save more time
- become more efficient
- save money
- create a foundation for less stress

**BOOK NOW! Seats are limited
(Maximum 10 people per session)**

4 Easy ways to register....

1. Book online via our website – <http://www.getorganised.com.au/work-lifebalanceworkshop.html>
2. We accept Credit Card payments – VISA and MasterCard
3. Tel: 1300 881 384 or Fax: (02) 9968 4891
4. By Mail: Get Organised Pty Ltd - PO Box 35 Mosman NSW 2088



Yes, I can't wait to attend....



Work-Life Balance Workshop Registration Form

Title: [Mrs/Ms/Miss] _____
Full Name: _____
Postal Address: _____
Suburb/City: _____
State: _____ Postcode: _____
Telephone/s: _____ Mobile: _____
Email: _____

Payment Details:

Cheque (please make payments to Get Organised Pty Ltd)

Visa MasterCard

Card No:

Cardholders Name: _____

Expiry Date: _____

Signature: _____

Important Privacy Information

We are privacy conscious and protect your personal information at Get Organised®. We do not give your personal information to anyone without your permission. By completing the Registration Form, your details will be added to the Get Organised® Seminar & Workshop database and used to send further promotional material to your attention. If you do not wish to receive further mailing, please tick the above box.

Registration Information

The best way to guarantee your place is to book and pay online at <http://www.getorganised.com.au/Work-LifeBalanceWorkshop.html>.

Alternatively, email us your interest, and we'll forward our Brochure and Registration form to you. **Return this to our office two weeks prior to the seminar date you've chosen, along with your payment to secure your place.**

Payments can also be made directly to our bank account as follows:

Bank: ANZ
A/C Name: Get Organised Pty Ltd
A/C Number: 11025 7106
BSB: 012-351 (Mosman Branch)

Note: If you choose to make payment via our bank account, please email us when the transaction has been made to confirm your place. Once payment and registration details have been received by our office, you'll receive our confirmation email. A receipt will be given to you at the seminar!

Payment Information:

Fees are payable at the time of registration.

Enrolment Fee: \$145.00 (Inc. GST) per person

Time: 6.30pm-9.30pm

Venue Sydney: Medina Classic Crows Nest
167 Willoughby Road, Crows Nest Tel: (02) 9430 1400

Enquiries: Call Get Organised on 1300 881 384

Cancellations:

Cancellations received up to five working days before the seminar is refundable minus a \$50 (incl. GST) registration service charge. After that, cancellations are subject to the entire workshop fee, which you may apply towards a future seminar or workshop. Please note that if you don't cancel and don't attend, you are still responsible for payment. Substitutions may be made at any time. As places are limited, please advise Get Organised® if you are unable to attend so that your place can be reallocated.

Carol Posener has 'Certificate IV in Assessment and Workplace Training' Accreditation and has developed and presented "Organise Your Life" and "Organise Your Home Storage Needs" seminars for IKEA, Workshops for Kikki-k-Storage and Stationery Products and organisational seminars for NIVEA promotions.

Carol currently runs 2-Day Professional Organisers Consultants Training Workshops for Organisers wanting to get into the industry and Home Office 90 minute Seminars for the public.

Get Organised Pty Ltd – Seminars and Workshops

ABN: 98 088 350 583

A division of Get Organised Pty Ltd - Business and Domestic Services

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